

APPLICATION FOR MINOR SUBDIVISION APPROVAL

Cuyahoga County, Ohio

Date: _____

Application No. _____

The undersigned applies for Minor Subdivision Approval under Section 711.131 of the *Ohio* Revised Code and certifies that all materials submitted with this application are true and correct. Action must be taken by the Cuyahoga County Planning Commission within seven (7) working days from the date of receipt of a complete application.

Name of Applicant: _____

Signature: _____

Address: _____

Phone: _____ **Fax:** _____

Township of Proposed Subdivision: _____ **Township Lot:** _____

Name of nearest intersection _____

_____ distance to intersection _____

Acres in original tract to be subdivided _____

Number of lots involved after original parcel has been completely subdivided _____.

Zoning District: _____

Name of Grantor: _____

Name of Grantee: _____

Intended Use of Subdivision: _____ **Residential:** _____

Commercial: _____ **Industrial:** _____

Other (please specify): _____

Approval Criteria: Minor Subdivision Approval will be granted and the subdivision ready to be recorded with the County Recorder only under the following conditions:

- 1 The proposed subdivision is along an existing public street and involves no opening, widening, or extension of any street, public or private.
- 2 No more than 5 lots are created after the original tract has been completely subdivided.
- 3 The subdivision is not contrary to applicable platting, subdividing, or zoning regulations. Variance can only be requested before the entire commission.
- 4 The property has been surveyed and the survey is signed by the owner and notarized.

- 5 The applicant submits the following items to the Cuyahoga County Planning Commission:
 - a) Signed application.
 - b) Signed and notarized survey: one mylar and five (5) paper copies.
 - c) Conveyance/legal description.
 - d) Payment of the subdivision fee; check made payable to *Cuyahoga County Planning Commission*.
- 6 The Township Zoning Inspector has signed the survey attesting that the survey complies with all applicable provisions of the Olmsted Township Zoning Resolution.
- 7 Approval is granted, where applicable, by the following agencies: County Engineer / Tax Map Office; County Sanitary Engineer; County Board of Health.

If the proposed division is acceptable, an administrative officer of the Planning Commission shall sign the conveyance and stamp it "Approved by the Cuyahoga County Planning Commission; No Plat Required."

Signature blocks to be